

UU FEC Board Meeting Agenda – Monday, April 28, 2025

In Attendance via Zoom:

Melissa Winn
Ellen Holt
Deborah Baker-Rian
Denny Lauer
Kal Addams

Meeting started at 6:33 pm by Deborah

Minutes from 4/28/25 Ellen motioned to approve, Melissa seconds accepting minutes. None opposed. Minutes approved.

President Update, Deborah Baker-Rian

- Will meet with current RE Committee members on May RE lessons/stories, start creation/revision of RE policies.
- Created and revised Assistant DRE application; asked Holly Lowmiller (current Assistant DRE) to complete the application and continue in her role as Assistant DRE.
- Met with and interviewed half-time minister applicant, Reverend Kathy Hurt (Zoom).
- Helped create and execute the April 27th Congregational meeting agenda.

Treasurer Update, Denny Lauer

- Finance Committee report - Budget
- Nothing has changed from the congregational meeting.
- We put in \$20k to some CDs.
- Denny sent out the report to all board members.
- Looking to add one more member
- For future, starting in May, we are shooting for \$125k, bumped that down to \$117k, still have a couple members that have not pledged.
- Need to set up the timing of how we pay the minister with admin, Alyssa.
- Challenge - we are planning to go full halftime next year, which will be a 7% increase in come. We need to focus on fundraising.
- Board needs to stay aware that we have a small group of givers that give 40% of the pledges. They will leave a big hole when they leave (for whatever reason), and we need to be ready to fill the gap.
- Denny is going to be stepping down as treasurer before October now that the budget is set.
- Deborah noticed in her notes that we need to handle those who have not pledged
- Denny says that the finance committee will put together a list of those who have not pledged. Typically this is done by membership, but right now finance is doing it instead. By June 1st, the finance committee will notify the board. Once the board makes the decision on those members, they will be notified, the board secretary will notify those members by letter (there is a form).
- Questions from Deborah: Where is the membership book located? We are looking ahead to members to be able to sign the book and join.
 - Finance has the list of members that have not pledged as is right now.

- Denny says it was in the office over to the right by the door above the computer screen. Admin should know where it is.

Other Standing Committee Reports

- Religious Education (Deborah BR) - No report from RE program at the moment, but they will meet soon and report to Deborah. She will send report onto board.
- Religious Services (Amanda P) - New minister will be stepping in soon.
- Membership & Communication (Steve Harris is stepping down; these committees will need new committee chairs.)
- 2025 Minister Search Committee (Jane Park & Amanda Piburn) - Jane sent a report out. Kal summarized that we have found a minister and have negotiated a contract at the behest of the board. All other ministers who have shown interest have been informed that we have signed a contract and all that is needed at this point is for the committee to meet one last time and reflect/celebrate, and for us to confirm that the listing is updated on the ministerial search portal.
- Social Justice (Jane Park) - Jane sent report to board.
 - thanks to the congregation's generosity for share the plate:
 - January/Youth Village: \$267.50
 - February/UUFEC Roadside Panty: \$388.50
 - March/Opportunity Place: \$247
 - donation drive for school supplies (our kids, first, then others)

Old Business

- Assistant DRE application: created/revised. Please vote approval of Holly Lowmiller, assistant DRE 2025 appointment.
 - Kal Addams moved to approve
 - Melissa seconded.
 - None opposed, Holly is new DRE. Will be put back on payroll on Thursday.

New Business

- Discuss procedure/suggestions for replacing vacant committee chair positions (Caring, Membership, Communication, Committee on Ministry).
 - Doria is interested in being on the committee. Deborah will talk to Doria about chair position.
 - Trudie also stepped down from the Caring committee.
 - Jane wants to be on the committee on ministry. Deborah will check in with her about chair position.
- Discuss updating Membership list. Who and how?
- Discuss UUFEC Membership book and plan a membership service for capturing interested new members. Melissa and Deborah will work on announcing the need for committee chairs during services. Membership chair needs to have a connection to UUA list and keep that updated. Melissa will make an announcement on Sunday and send something to Alyssa for the e-news. Melissa will notify Amanda that we are doing a membership ceremony on June 22nd. Melissa will suggest that we begin a new tradition of letting standing members
 - List of responsibilities
 - Maintain a list of members, including a physical copy, and custody of that list.
 - Maintain procedure for disseminating the list.

- In charge of greeters. Denny will set up a list of greeters for this month/until we get a new chair.
 - Give UU membership classes
 - Membership ceremony (not sure what part the membership chair would take in this event)
 - Hopefully we can have a membership ceremony in June
- Begin planning October congregational meeting, where we will elect 2026 Board members. Who on current Board will commit to another year term? (Begin asking for nominations in E-News announcements starting May 1st?)
 - Melissa will wait to make a decision - she is considering starting a CUPS chapter
 - Ellen is still not sure if she will continue
 - Kal will continue as secretary
 - Deborah is planning to continue as president
- Advertise in May E-News to identify potential UUA GA delegates for UUA General Assembly, June 18-22, 2025, Baltimore, MD
 - Kal wants to attend virtually.
- Deborah will send some time slots to Kal for the first week of May to get together virtually with Reverend Harold Marrero and Pastor Ivy Light

Next UUFEC Board meeting, Monday, May 26, 2025
Meeting adjourned - 7:32 pm by Deborah Baker-Rian