

**2022-9-20**

## **Attendees**

### **Officers:**

President	Jane Park
Vice president	Karen Lauer
Treasurer	John Holt
Secretary	Linda Carson
Past President	Gil Brown

### **Members-at-large:**

2022	Janet Chapman
2023	Judy Byrne Riley

Minister	Reverend Ruth Vann Lillian
----------	----------------------------

## **CHECK-IN, AGENDA REVIEW**

## **MINUTES\***

*8/23 Board minutes sent by Jane 9/19.*

BOARD RESPONSE/INPUT: Board accepted as amended.

## **MINISTER'S REPORT\***

*Report sent by Jane 9/19.*

*BOARD RESPONSE/INPUT: Board discussed the report. No action taken.*

## **UPDATE FROM THE PRESIDENT:**

What I've been up to:

- Finalized UUA Employment Participation Plan (approved by board in Aug. meeting); will get treasurer John's signature Sunday and then send to UUA, well in time for Nov 15 deadline.
- Ongoing work with Chris to update minutes & leadership pages.
- Ongoing coordination with leaders/volunteers: building use: I followed up with Kathy White & Amy Weisberg about their building use requests approved by Board in August, (10-20 speaker and Tai chi class, starting in January 2023); Amy agreed to help me update the building use policy. Stay tuned! I have asked Endowment for names of candidates for Oct 30 meeting. See old business #2/new business #1.

BOARD RESPONSE/INPUT: No action taken on President's report.

## **TREASURERS REPORT:**

*Jane sent in separate file 9/19.*

BOARD RESPONSE/INPUT: Jane and Karen will work on new member pledges.

## **STANDING COMMITTEE REPORTS**

### ***BUILDINGS AND GROUNDS; co-chairs: Janet Chapman & Kathy Roniger***

- A/C in library – We Care Heating and Air swapped out the unit on 2 Sep 2022. Replacement cost was \$3,833.
- Other A/C: Bay Climate and Control added refrigerant to the unit in the Harmony room. They also checked the existing vents in the stage room and found them to be closed. We will continue to monitor the functioning of units in the Harmony room, RE room, and Nursery. BC&C recommended the existing units not be replaced until they are in need of repair. However, we decided the office should have a mini-split installed and are currently working out the logistics. There is a question of whether the office needs electrical work to provide either 115v or 220v connections before a unit can be installed.
- Men's urinal: Repaired by Willingham plumbing.
- Women's restroom: New toilet installed by Willingham plumbing.
- Estimate for replacement of remaining three toilets (Willingham) was received, however it does not appear at this time that they need to be replaced.
- Florida Power and Light energy saving recommendations:
  - Judy was able to get someone to program the thermostat so that it is at 78 during the week and 74 on Sunday mornings. It can easily be turned down if someone is in the building during other times and it will automatically revert back to the programmed settings.
  - Handyman Dave will be installing timers on the water fountains and the water heater.
- We are planning on our Fall grounds cleanup to be on 22 Oct, with 5 Nov being a back-up rain date. Appropriate calendar scheduling announcements will be sent out.
- Painting: There was some sort of disconnect in whether the remaining work had been approved, but Kathy will get with Dave to schedule a start date so we can ensure the necessary prep work is covered. This is the remaining room painting that was not done: i.e., Nursery, RE, stage room, library, harmony room, and kitchen.

- Harmony room ceiling: In desperate need of repair! Kathy is working with Dave for estimate of materials, and what type of repair he recommends.
- Pest Control: Rev Ruth has noticed we have a creepy crawly problem so Kathy and Janet will be contacting pest control companies for quotes to set up a quarterly service.
- Fence repair/replacement: Janet and Kathy are getting bids from fence companies to replace the fence around the children's playground, as well as estimates for replacing the pergola, and the fence between the parking lot and adjacent neighbor's house.
- Aesthetics: We are moving forward with purchases of a loveseat for Rev Ruth's office, two chairs for sanctuary stage, wall décor for sanctuary, and blinds for several windows. Regarding the lectern, Rev Ruth wanted one on wheels and agreed to try to have casters put on the existing lectern.

BOARD RESPONSE/INPUT: The Board received report gratefully.

***COMMUNICATIONS COMMITTEE; Chair: Vacant***

BOARD RESPONSE/INPUT:

***ENDOWMENT COMMITTEE: Chair: Josh Ashley***

*No report. We need to follow up on candidate for 10/30 congregational election meeting, under old business #2.*

BOARD RESPONSE/INPUT:

***FINANCE COMMITTEE: Chair: Judy Byrne Riley, Acting chair.***

The Finance Committee met on 9/14/22 at 3:30 at the fellowship. The entire six members were in attendance. The items discussed were:

- Treasurer's Report. Spent a great deal of time on the details of income, expenses, and the ongoing QB issues. John will contact Denny about the cash flow of the Pledges
- Discussed the increased insurance. In March 2023, we will contact Church Mutual about a better quote.
- Discussed the Bookkeeper and the ongoing work with the treasurer and administration.
- Agreed on the Sunday "money count and paperwork" and who will step up to do that work.
- Discussed the Annual Meeting in October and the Finance Committee's needs for presentation then. John will prepare pie charts.
- Reiterated the Workshop in November, time, purpose, etc. (from Jane: Nov. 3??)
- Discussed the need for QB number to be added to the Voucher form, meeting with all committee chairs (that there are), and informing them of the process.
- Trudie and Judy will write out the process and share it with the committee for approval. JBR offered to meet with each chair and go over the process when that is complete.

BOARD RESPONSE/INPUT: The Board received the report.

***MEMBERSHIP COMMITTEE; 2020 Chair: Karen Lauer & Lisa Farley, co-chairs***

- Sunday, August 21<sup>st</sup>, 7 adults became members: Joshua Moore, Rachael Burt, Linda Ryer, Alex Faulkner, Ericka Faulkner and Melissa & Alex Hallett. These members have already

volunteered for many important tasks. Joshua has been Service Leader, Rachael makes Sunday morning coffee, Linda is interested in outreach, Alex Faulkner is doing the sound system and tech stuff, Ericka is interested in social justice and Melissa Hallett will be part of membership.

- Sam and Julia Phillips planned to join but out of town company and travels have delayed them. We look forward to their joining in the next group. New visitors have gotten involved, Dusty Brooks and Tim Knoll are participating with the choir. Josh and Melissa Dougher are very interested in the church as is Meg McDaniel, Rebekah Lam, Cat Nolan, Meredith McCaskey and Spencer Brecevic.
- On August 30<sup>th</sup>, an updated roster was released with a total of 70 members. The UU World list was updated with new members at the same time. With the current loss of Lars Runar, current membership is 69.
- Rev. Ruth is planning another UU101 class which will be followed with another joining ceremony this fall.

BOARD RESPONSE/INPUT: The Board received the report. No action.

**NOMINATING COMMITTEE**, Past-president Gil Brown, Chair; Janet Chapman, out-going member-at-large; & Sandi Fowler (*approved by the Board in July, consistent with bylaws, 7-11*).

- The nominating committee is happy to report that we have now recruited highly capable candidates for the positions of VP, secretary and at large members (Jennifer Doyle, Peggy Alexander, and Elisabeth Ashley respectively).
- We have a candidate tentatively ready able and willing to be president (Miriam Williams). President Park and I will be meeting with her shortly to give her more details and confirm her interest in this position.

BOARD RESPONSE/INPUT: The Board received the report.

**RELIGIOUS EXPLORATION: DRE STAFF report (No RE Chair)**

*No report received.*

BOARD RESPONSE/INPUT: We received the DRE report.

**RELIGIOUS SERVICES COMMITTEE; Amanda Piburn, chair**\*-response requested for 12/25 plans

- Ruth held a very successful Service Leader training Sept 18 with 11 attending, including old and new members. Services are set through the end of October, with general plans in place through Christmas.
- The committee recommends not having a service on Christmas morning. No committee members are available on this day, and Ruth will not be in town, having held an Eve of Christmas Eve service on the 23rd. Perhaps we could have a sign-up for a Christmas Day brunch or luncheon if someone wanted to take that on. **We would like feedback from the Board on this.**
- We have gotten some response to the new speaker survey and will continue to advertise it for a few more weeks.

- A monthly intergenerational service is planned, with the next one being October 30. Claire Hallett attended training, so she and her mother plan to be service leaders that day. We are also tentatively planning an arts service after the holidays; we have more musicians and a choreographer attending now who are willing to participate in services.

**The Board supports the RSC efforts and decisions related to the Christmas service.**

### **Second hour/Adult Religious Education, Shar Farley, Coordinator**

- Second Hour got off to a great start on September 4, Labor Day Weekend. I estimate that 3/4 of the attendees at first hour service stayed after the social hour to attend one of the three groups offered that day: Porch Swing, Pagan Pathways and TED TALKS.
- The following Sunday, Sept. 18th, the Choir had its first rehearsal this fall in the Harmony Room. I understand that it attracted four new members, two of whom have had trained music experience. Three of those attending were visitors.
- The Buddharians had nine attendees, two of whom were visitors.
- Porch Swing also was well attended.
- Although the month is not over, I estimate, based upon the numbers of the first two Sundays, that second hour groups will average 8 - 12 attendees each group.
- Rev. Ruth will conduct a training session for members who are Service Leaders and wish to improve their skills and others with no prior SL training, but desire to join the RSC worship team.
- Two more new groups will debut this month: "Unquiet Meditations" and "Reflections by Brother Toby." "Extra, Extra, will meet Sept. 25.
- Next month Alex Faulkner, a new member will lead the first meeting of the Free Thinkers, Friendly.
- All in all, a good beginning for Second Hour!

### **Committee on Ministry: Hank Christen, Denny Lauer, & Amy Weisberg**

- The UUFECCOM met with Rev Ruth Vann Lillian throughout the year and worked on processes to increase our overall ministry to our Fellowship and to our community. The COM completed the UUA Evaluator Form for Application for Renewal of Fellowship for Rev Vann Lillian and submitted the evaluation.

BOARD RESPONSE/INPUT:

## **OLD BUSINESS**

### **1. COVID Update:**

Review of building-related COVID policies\*

See:

<https://www.uufec.com/wordpress/wp-content/uploads/2022/08/UUFEC-COVID-policies7.18.22.pdf>

**Are we ready to take this off monthly review???**

**The Board agreed to remove this item from old business.**

- **ENDOWMENT COMMITTEE & FUNDS:**

Next year's endowment membership:

*At our August meeting, we approved the Endowment Committee's suggestion for current membership: Karen Lauer's term was extended, and Sandi Fowler replaced John Holt.*

*The Board also agreed that Jane would ask the Endowment Committee for its approval to place Karen & Sandi's names before for a "regular" term at the Oct 30 meeting and identify a third person to replace Josh, whose term expires this year. Jane has followed up twice with the Committee but has received no response.*

The Board needs to approve candidates to place on the Oct 30 ballot. See New business #1: Jane suggests we approve an e-vote so this can be completed before our October meeting.

*FYI only, no action needed: In August, we agreed to delegate decisions about use of \$20K in endowment funds to the Building & Grounds Committee (and they are FANTASTIC!). I am working with Kathy & Janet to get an update next month about status of expenditures for October meeting.*

*The Board unanimously agreed to hold an e-vote for the selection of a candidate for the endowment committee.*

## **NEW BUSINESS**

- Any e-votes to pre-approve?

Shall we approve an e-vote to consider the Endowment Committee's recommendation for a person to replace Josh Ashley?

Jane worries that postponing to the October meeting will make for a very short timeline, given the bylaw requirement that we provide a week's notice on congregational meetings, i.e., Oct 23.

*Friendly reminder of bylaw provisions that govern e-votes, Article 4.5:*

Special votes, using telephonic or electronic means in place of a Board meeting of the Board or Trustees, may be requested by the chair at Board meetings, if there is unanimous agreement to so vote by all Board members present. Results of a special vote will be reported in the minutes of the next regular Board meeting.

## **Next Board Meeting:**

**October 17 or 18... or 24 or 25? (Jane & Gil out of town**

**Oct 19-23) October 17 has been selected**