

2022-7-18

Attendees

Officers:

President	Jane Park
Vice president	Karen Lauer
Treasurer	John Holt
Secretary	Linda Carson
Past President	Gil Brown

Members-at-large:

2022	Janet Chapman
2023	Judy Byrne Riley

Minister Reverend Ruth Vann Lillian not present

CHECK-IN, AGENDA REVIEW

MINUTES*

6//16 Board minutes sent by Jane 6/16.

BOARD RESPONSE/INPUT: Minutes approved as submitted.

MINISTER'S REPORT

No report for this meeting. Ruth is on leave. No ministers report

~~BOARD RESPONSE/INPUT:—~~

UPDATE FROM THE PRESIDENT:

What I've been up to:

- I emailed the Board's request of \$40,000 to the Endowment Committee on June 13, immediately after our meeting and sent a follow up text on 6-30. Please see old business #2
- Ongoing work with Chris to update minutes & committee pages; also confirmed that current COVID building use policy is accurate.
- Clarified with Shar & Amanda (RSC) that masks are highly encouraged, but not required in singing; Working with Shar & Amanda to identify a good date for an informal informational "church status" congregational meeting "2rd hour" meeting, as we discussed last month.
- Continuing to think on leadership positions; I'd like to re-think how to have "committees" in the current environment. Relieving John H of Treasurer duties is paramount. All help welcome. Also, working on getting the third
- FYI/heads up: John, Ruth and I worked to address a problem stemming from an inconsistency between her contract and the arrangement we made years ago with the UUA, regarding the minister's retirement contributions. We worked out a short-term solution and will need Board action for a long-term solution. We will address in August. It's not a good use of time to discuss without Ruth present. It's bureaucratically complex, but no real financial impact.
- Still need to work on wayside pulpit sign

BOARD RESPONSE/INPUT: Judy is still soliciting ideas for Wayside Pulpit.

TREASURERS REPORT:

Good news: We have a bookkeeper! Turns out that we can't solve the issues that have been around for years in just a month, but we will get there with the help of a book-keeper, Harry Holmes. The result is we don't have a Treasurer's report, but John will let us know whether expenses are in line for this point in the fiscal year.

BOARD RESPONSE/INPUT: John is working with new bookkeeper and anticipates a financial report in August.

STANDING COMMITTEE REPORTS

BUILDINGS AND GROUNDS; Chair: VACANT

Aesthetics meeting regularly— Janet C., Kathy R., & Jane P. Continuing to touch up building and tweak the wish list for endowment (including agreeing that carpet lower priority at this time)

FYI – Jane is working to get herself off of this committee. Stay tuned!

Friendly reminder of charge, which can be revisited anytime:

<https://www.uufec.com/wordpress/wp-content/uploads/2018/01/Aesthetics-subcommittee-Charge.pdf>

*Jane is working on a facilities chair. Any Board action needed from the energy "audit". *? Judy sent to the Board 7/13. Re-sent by Jane 7/16. Any resulting expenses need approval.*

BOARD RESPONSE/INPUT: The Board discussed the energy audit.

COMMUNICATIONS COMMITTEE; Chair: Vacant

BOARD RESPONSE/INPUT:

ENDOWMENT COMMITTEE: Chair: Josh Ashley

(As noted in president's update, Jane has contact Endowment about our \$40K request).

BOARD RESPONSE/INPUT:

FINANCE COMMITTEE: Chair: Judy Byrne Riley, ACTING chair.

The Finance Committee did not meet in July.

BOARD RESPONSE/INPUT:

MEMBERSHIP COMMITTEE; 2020 Chair: Karen Lauer & Lisa Farley are new co-chairs

Latest count is 74. Four or so newcomers may be interested in joining. Ruth led a "new UU" for UUFECC and Panama City and we keep getting enthusiastic visitors! Thanks to Karen for identifying greeters for July.

BOARD RESPONSE/INPUT: John noted the need for someone to count attendants.

NOMINATING COMMITTEE, Past-president Gil Brown, Chair; out-going member-at-large, Janet Chapman; and "a non-Board member proposed by the president and approved by the Board" (See bylaws, article 7-11).

This is a placeholder for the moment. I did not ask Chair Gil for a report. This Committee generally starts its work in August or so. The congregational voting meeting is **October30**.

Board needs to approve nominees absolutely no later than October 23, so we can share with the congregation, per bylaw requirement of a week's notice.

Positions: Board of Trustees: president, vice president, secretary, and member-at-large; AND Endowment Committee members: At our fall 2018 congregational voting meeting (minutes available on-line), the following people were elected: Karen Lauer (for term ending in 2020), John Holt (for term ending in 2021), Josh Ashley (for term ending in 2022), Rece Howley (for term ending in 2023). We have not held an election since 2018, casualty of the pandemic.

BOARD RESPONSE/INPUT: Board approved appointment of Sandi Fowler to serve on Nominating committee. The Board noted a mistake in the packet. The Board, in fact, has no role in approving nominations.

RELIGIOUS EXPLORATION: DRE STAFF report (No RE Chair, Amy is lead volunteer)

Jane was quite delinquent in asking DRE Sarah for a report. Stay tuned.

Gil & Jane, with lots of help from DRE Sarah, had a lovely RE party in our backyard on June 26, with about 25 attendees, reviving a pre-pandemic tradition.

BOARD RESPONSE/INPUT: Jane noted that we have hired a RE assistant, Melanie.

RELIGIOUS SERVICES COMMITTEE; Shar Farley Chair; Amanda Piburn will be chair Aug. 1

- Substitute Pianists: Joshua Moore & possibly Erika Erickson (Alex Faulkner's wife - they wish to join the Fellowship)
- Have system set up with Marion to pay for music videos when needed
- Alex Faulkner - (visitor waiting to join UUFECC) stepped up to work the sound system on July 3 when neither John Holt or Josh Ashley were present. Alex indicated he might be interested in the AV tech position after he completes his masters work

Out of the Box services are being well received.

Rev. Ruth plans to do another service leader training when she gets back in August.

RSC schedule of services and speakers are set for the next three months; service leaders scheduled through August.

Next RSC meeting is scheduled for August 2 so Ruth can attend.

Please let us know who the Share the Plate recipients will be for September - December.* (bold by Jane)

FROM JANE: Recent schedule:

<u>Feb</u> : Youth village	<u>June</u> : Opportunity Place;
<u>March</u> : Healing Paws for Warriors	<u>July</u> : Shelter house;
<u>April</u> : One hopeful place	<u>August</u> : Niceville Sharing & Caring
<u>May</u> : PFLAG	

Jane suggests a motion to approve the following schedule:*

- September: Youth Village
- October: One Hopeful Place
- Nov: Healing Paws for Warriors (*maybe link to Veteran's day*)

(Yes, Jane needs to find someone to take this on)

OR MAYBE, if you are okay delegating this to Jane for now, we don't need a Board vote. Jane will keep the Board posted. Thoughts?

BOARD RESPONSE/INPUT: The Board accepted Jane's recommendations. Future efforts will link charities to special months.

Committee on Ministry: Shari Allen, Josh Ashley, Hank Christen, Denny Lauer, & Amy Weisberg
No report.

NOTE: Our bylaws call for a 3-person committee, whose members are approved by the board and serve staggered terms. This committee lapsed during the pandemic. When Rev. Ruth arrived in August, we expanded the COM to five members to facilitate her UU fellowship requirements. Jane suggests we work the COM to pare back to three people and start on "stagger schedule"

BOARD RESPONSE/INPUT:

OLD BUSINESS

1. COVID Update:

Review of building-related COVID policies*

At our June meeting, we confirmed the following policies.

- Face masks strongly encouraged for worship.
- Face masks required for singing.
- Vaccinations required for all staff and any volunteers working with children.
- No shared food and drink indoors.

Any revision to these current policies?*

The Board clarified that its May vote changed this policy to “Strongly encourage” face masks while singing.

The Board voted to allow sharing of food and drink indoors.

2. BUILDING: Updates & next steps on Endowment Funds

Reminder/background: At our May meeting the Board agreed to make an additional request to the endowment committee at the June meeting. At the June meeting, we reviewed potential projects and voted to request an additional \$40K from the endowment committee, noting we would prioritize from the potential list. We volunteered to share our priorities before the July meeting. Only JUDY followed up (THANK YOU!) (attached to Jane’s 6/16 email). There may also be additional costs associated with previous projects. Stay tuned!

Please review the updated potential project list:

https://drive.google.com/drive/folders/14CPkU_s39FSbedUrT10ONB5T6xsTMpit?usp=sharing

• BYLAW CHANGE:

Recommendation from Finance Committee, shared at the Board’s June meeting.

If the Board approves, this would be included on agenda of Oct. 30 congregational meeting.

- Consider bylaw change to bylaw 8-4, substituting an “Independent Financial Review” for the audit.
 - A financial review will be done at the end of the calendar year to correspond with the new term of the treasurer. If there is a change in the treasurer position at any other time of year, a review will be done at that time also. An audit must be done every five years. A member of the Finance Committee must not conduct the review or audit.

BOARD RESPONSE/INPUT: The Board tabled this item until August Meeting.

NEW BUSINESS

- Consider changing our calendar (Board and/or fiscal year)
- Any e-votes to pre-approve?

Third Nominating Committee member? Can Board vote to delegate?

Friendly reminder of bylaw provisions that govern e-votes, Article 4.5:

Special votes, using telephonic or electronic means in place of a Board meeting of the Board or Trustees, may be requested by the chair at Board meetings, if there is

unanimous agreement to so vote by all Board members present. Results of a special vote will be reported in the minutes of the next regular Board meeting.

Next Board Meeting: TBD

- August Board meeting: August 23rd
- September Board meeting: September 20th