

UUFEC Board of Trustees Minutes

2021-3-22

Attendees

Attendees:

Officers:

President	Jane Park
Vice president	Karen Lauer
Treasurer	John Holt not present
Secretary	Linda Carson
Past President	Gil Brown

Members-at-large:

2022	Janet Chapman
2023	Judy Byrne Riley

Minister Reverend Ruth Vann Lillian

Guests: none

*Item Requiring Vote or Decision

CHECK-IN, AGENDA REVIEW*

MINUTES*

Feb. minutes send by Jane 3/20.

BOARD RESPONSE/INPUT: board will review and approve minutes electronically

MINISTER'S REPORT

Sent by Ruth, 3/21.

BOARD RESPONSE/INPUT: There was discussion about proposed bookkeeper and the board agreed to share Information before the next meeting. Judy volunteered to send information about a payroll company.

UPDATE FROM THE PRESIDENT:

What I've been up to:

- Canvass is launched! Thanks to Denny Lauer, Marion Taylor & Ruth, we started what is hopefully our last virtual canvass. **TWO REQUESTS for BOARD members:** (1) submit your pledge, if you haven't already; (2) complete non-disclosure forms sent by John H. on 2/15, we need when we discuss "non-pledgers".
- Happily helping with/coordinating building prep.
- Followed up on retreat volunteer list. See question about electrician under old business #2B.
- I will complete info to update UU World mailing list by UUA March 29 deadline.
- And this hasn't changed: We need to turn to filling leadership positions, possibly really re-thinking how to have "committees" in the current environment. Relieving John H of Treasurer duties is paramount. I need help. Lots of help.

BOARD RESPONSE/INPUT:

TREASURERS REPORT:

To be sent by John.

BOARD RESPONSE/INPUT:

STANDING COMMITTEE REPORTS

BUILDINGS AND GROUNDS; Chair: VACANT

Aesthetics is meeting regularly now – Janet C., Kathy R., & Jane. No huge announcements, just good progress.

AND fantastic progress disinfecting, cleaning & decluttering the building, with thanks to RE room cleaners, kitchen crew and previous weekend's cleaners. (all in E-news announcement).

BOARD RESPONSE/INPUT:

COMMUNICATIONS COMMITTEE; Chair: Vacant

BOARD RESPONSE/INPUT:

ENDOWMENT COMMITTEE: Chair: Josh Ashley

BOARD RESPONSE/INPUT:

FINANCE COMMITTEE: Chair: Vacant

At our 2/29 Retreat, John & Judy had volunteered to reconstitute a committee. Jane neglected to ask for a pre-Board meeting update to be included here. **Any update?**

Let's discuss book-keeper update under new business #3.

BOARD RESPONSE/INPUT:

MEMBERSHIP COMMITTEE; 2020 Chair: open

Latest count is 71. No change since December.

BOARD RESPONSE/INPUT:

RELIGIOUS EXPLORATION COMMITTEE; Chair: Vacant;

BOARD RESPONSE/INPUT:

RELIGIOUS SERVICES COMMITTEE; Shar Farley Chair; Liaison: Amy Weisberg

BOARD RESPONSE/INPUT: Ruth relayed a message from the religious services committee requesting board guidance on share the plate partners and the board agreed to consider this at its april meeting.

OLD BUSINESS

1. COVID Update:

A. Revisit numbers & new policy*

Local numbers are plummeting. There is some concern about new Omicron variant and too soon to know what that means. Our building use policy is posted here:

- <https://www.uufec.com/wordpress/wp-content/uploads/2021/08/UUFEC-COVID-building-use-policies8.23.21.pdf>

The 2022 Board updated the safe activity guidelines to make masks optional, but highly encouraged. Masks are still required for singing.

Do we want to consider a special short meeting to re-assess policies before (see new business #2)

2. BUILDING: Updates & next steps

A. Endowment Committee

B. Repairs & Upgrades

Any comments on the building project list?

****Estimates posted on Jane's google drive (& resent to board 2/21, in follow up to retreat):**

https://drive.google.com/drive/folders/14CPkU_s39FSbedUrT10ONB5T6xsTMpit?usp=sharing

At 2/19 February retreat, John Holt had volunteered to find an electrician for a smallish job.
Update? Ideas?

C. Cleaning

A. Update and Re-opening check

We've had deep cleaners, carpet cleaners, massive volunteer effort.

A few items remain on the volunteer list (mostly closets). Karen is leading outdoor effort.

Any more cleaning needed for re-opening?

Jane will follow up with Marion about rat traps and status of any additional rodent sightings.

B. Paid help: outdoor maintenance and indoor cleaning.

- Indoor cleaning: Jane is working with Marion about hiring Casalimpia as permanent cleaners?
- Still need to identify outdoor maintenance.

NEW BUSINESS

- Review audio visual proposal (sent by Ruth, 3/21) Other re-opening prep? Karen moved to accept proposal A (\$5,800) from the public eye for new audio visual equipment. Judy seconded it. The motion passed.
 - Vaccine requirements
 - Jane could lead coffee hour discussion 4/10
 - Other? Board approves a thousand dollars for a new safety mat for the front entrance way to be taken from endowment funds.
- FY 22-23 Budget:
 - Confirm April 24 congregation budget meeting &
 - Review budget, including book-keeper proposal
- Scheduling:
 - April Board meeting
 - **Heads up:** Board portion of minister review due June 1 (~2 hours)

- Any e-votes to pre-approve? The board agreed to allow evotes before the April 12th board meeting for the following items. Number one approval of the February minutes. Number two consideration of the labor warranty for the AV proposal. Number 3 approval of rewiring the church electricity.

Next Board Meeting: TBD April 12