

UUFEC Board of Trustees Minutes

2021-11-22

Attendees:

Officers:

President	Jane Park
Vice President	Athena Riley
Treasurer	John Holt
Secretary	Sarah Albano
Past President	Gil Brown
Minister	Reverend Ruth Vann Lillian

Members-at-large:

2021	Janet Chapman
2021	Amy Weisberg

Guests: none

MINUTES

Attached to Jane's email with Packet

BOARD RESPONSE/INPUT:

The minutes were approved by consensus

MINISTER'S REPORT:

BOARD RESPONSE/INPUT: Reviewed. No major input.

TREASURERS REPORT:

BOARD RESPONSE/INPUT: Reviewed. No major input.

UPDATE FROM THE PRESIDENT:

None

STANDING COMMITTEE REPORTS

BUILDINGS AND GROUNDS; Chair: VACANT

BOARD RESPONSE/INPUT: with help from Hank Christen, Marion will purchase new fire extinguishers. The insurance inspections showed ours to be out of date.

COMMUNICATIONS COMMITTEE; Chair: Vacant; 2020 Liaison: Sarah Albano

BOARD RESPONSE/INPUT:

ENDOWMENT COMMITTEE; Chair: Josh Ashley (and 2020 Liaison); John H.

BOARD RESPONSE/INPUT: (will discuss building under Old Business #2)

MEMBERSHIP COMMITTEE; 2020 Chair: open

Latest count is 71. No change from October.

BOARD RESPONSE/INPUT:

RELIGIOUS EXPLORATION COMMITTEE; Chair: Vacant; 2020 Liaison: Amy Weisberg;

Sophia's resignation: Goodbye/send off in January. Board supportive of having two positions: nursery coordinator & DRE.

RELIGIOUS SERVICES COMMITTEE; Shar Farley Chair; Liaison: Amy Weisberg;

Share the Plate Reminder: In Shar's October report, she requested that we inform RSC which organizations the Board wishes to name for the first quarter of 2022." In October, we agreed to support Youth Village in January, barring any objections.

Here are the partners for the last quarter of 2021: October: Niceville Sharing and Caring; November: Shelter House; December: Opportunity Place.

Can we move forward with Youth Village for January?

Can we decide on a group for February? March?

BOARD RESPONSE/INPUT:

put in an announcement in enews introducing Youth Village

January: Youth Village

February: Healing Paws for Warriors

March: One Hopeful Place

OLD BUSINESS

1. COVID Update:

A. Revisit current policy*

<https://www.uufec.com/wordpress/wp-content/uploads/2021/08/UUFEC-COVID-building-use-policies8.23.21.pdf>

This packet continues to rely on the COVID guidelines in UU Church in Reston, VA, which includes "safe targets" for holding **indoor in-person worship** (see: <https://www.uureston.org/covid>). This table shows: (1) UU Reston's recommended targets; (2) current Okaloosa County indicators; (3) indicators from last month's Board packet.

UU Reston Indicator/target	CURRENT (11/7-13)	Oct. Packet (10/10-16).
○ Target Daily new Cases: ≤ 1 per 100,000	6.5/100,000 (weekly total of 45.5/7 days)	10.2/100,000 (weekly total of 71.7/7 days)
○ Target Test Positivity: < 3%	4.3%	5.5%
○ Target ICU beds occupancy by COVID patients: less than 50% . * *note this indicator no longer appears on the UU Reston website *they also track infection rate, which is not in the weekly OC reports	This figure is no longer provided. Overall reasons for hospitalization and ER visits are much less dominated by respiratory diagnoses.	Last figure was 16.7% for Oct 3-9 of ICU beds were occupied by COVID patients.

By CDC Guidelines, the % positivity puts Okaloosa in the lowest risk category and the number of new cases moved Okaloosa from the "substantial" risk category to the higher end of the "moderate" risk level. (CDC has four risk levels: "low," "moderate," "substantial" and "high").

Any recommended **changes** to current building use policy?

Do we want to set a preliminary/target date for an in-person service in January, subject to December review of numbers and building progress?

- Jane will talk to Marion about cleaners
- Sarah Will talk to contact about getting AC/HVAC fixed

- John will try to find an electrician
- We need to focus on getting the building back in working condition.
- We need to lay out our expectations/building issues to cleaning crew
- We need to address the AC in order to address the mold issue

We need to have a multi-platform announcement saying we are preparing to open in the beginning of February listing the issues we are working on, and working towards, so that the church knows what is happening.

We did not change our covid policy

The board does not anticipate opening in January, but we are working towards opening sometime tentatively in February

2. Building: Updates on building & next steps

A. Endowment Committee

Regarding issue of Bank not having up to date information on the Endowment committee treasurer: Marion agreed to research procedures for updating signatories with the Bank.

B. Cleaning the Building:

Jane will request volunteers to take responsibility for next steps (not do it, but be responsible for a room).

C. Special projects:

***Can we approve any of the projects noted in the google drive?**

Maybe at least replacing front doors, replacing casement windows, and, by e-vote, AC?

****I've posted several estimates on my google drive:**

https://drive.google.com/drive/folders/14CPkU_s39FSbedUrT10ONB5T6xsTMpit?usp=sharing

Most urgent:

- Rewiring: Judy Byrne Riley looking for a vendor
- AC: waiting to hear back from company that installed our AC.

Additional work: ****see estimates/quotes on Jane's google drive**

- -Relatively small expenses as Rev. Ruth settles into her office.
- -I have the following work estimates from John Drury
 - replacing the Casement Windows: (nearly \$19K) (see Jane google drive) ******
 - replacing front doors: fixing loud crack and having door close totally (would not involve any improvement of mobility accessibility), about \$700.******
 - improving accessibility at back door, looks like \$800 – quote needs review. ******
- Waiting on quote from Jean Paul Pentecouteau to implement major mobility accessibility plan developed in 2019 (ramp, etc.)
- Received a fence quote from Bill White.******
- Received a welcome/safety mat **quote** for outside front doors from Janet.
- Received estimate from Amy & Sophia for playground.******

D. Need employees: outdoor maintenance and indoor cleaning.

Need to find indoor cleaning service. I have old scope of work from John H.

The Board elects to do evotes for building quotes.

Approved front door

3. Offers in memory of Fred Boyer.

Updates. No action.

NEW BUSINESS

Next Board Meeting: Monday, December 27.