

UUFEC Board of Trustees Minutes

2021-09-27

Attendees:

Officers:

President	Jane Park
Vice President	Athena Riley (not present)
Treasurer	John Holt
Secretary	Sarah Albano
Past President	Gil Brown
Minister	Reverend Ruth Vann Lillian

Members-at-large:

2021	Janet Chapman
2021	Amy Weisberg

Guests: none

August minutes were approved with consent.

MINISTER'S REPORT:

Jane sent with packet 9/25.

BOARD RESPONSE/INPUT:

TREASURERS REPORT:

John sent email to board. Working on updates to formatting spreadsheets.

BOARD RESPONSE/INPUT:

UPDATE FROM THE PRESIDENT:

See old business for COM & building

STANDING COMMITTEE REPORTS

BUILDINGS AND GROUNDS; Chair: VACANT

BOARD RESPONSE/INPUT:

COMMUNICATIONS COMMITTEE; Chair: Vacant; 2020 Liaison: Sarah Albano

BOARD RESPONSE/INPUT:

ENDOWMENT COMMITTEE; Chair: Josh Ashley (and 2020 Liaison); John H.

BOARD RESPONSE/INPUT:

MEMBERSHIP COMMITTEE; 2020 Chair: open

Last count is 74. We are tracking down some folks. Stay tuned for member update before our Oct 25 BOT meeting & Oct 31 congregational meeting

BOARD RESPONSE/INPUT:

NOMINATING COMMITTEE; 2020 Chair: Gil Brown, with Amy Weisberg and Sandi Fowler

From Chair Gil Brown: The Nominating committee has secured able and willing candidates for all positions for the 2022 Board.

BOARD RESPONSE/INPUT:

RELIGIOUS EXPLORATION COMMITTEE; Chair: Vacant; 2020 Liaison: Amy Weisberg;

From Sophia Lopez: The Halloween Trunk or Treat and Movie Night will be on October 8th. Flyers have gone out to the entire fellowship and should be received by now. That is the main focus right now. Otherwise, nothing on the agenda. I have just had a brainstorm about a fall fun event in early November, maybe on a Sunday morning, probably focused on gratitude as it is just ahead of Thanksgiving. No further details just yet, as I said, I just brainstormed it!

RELIGIOUS SERVICES COMMITTEE; Shar Farley Chair; Liaison: Amy Weisberg;

BOARD RESPONSE/INPUT:

OLD BUSINESS

1. COVID UPDATE:

-Revisit current policy* see:

<https://www.uufec.com/wordpress/wp-content/uploads/2021/06/UUFEC-new-COVID-building-use-policies.pdf>

Gil's April COVID report referenced "re-opening guidelines," in Reston, VA, including safe targets" for various covid-related target which continues to highlight as useful guidelines. **Here are local measures #s in bold** from Okaloosa County (OC) Health Department report for the week for **Sept 12-18, 2021**.

- Target Daily new Cases: ≤ 1 per 100,000
 - **Current OC: 55.4/100,000** daily new cases (*weekly total of 388.1/7 days*)
- Target Test Positivity: $< 3\%$ - assuming testing is widely performed
 - **Current OC: 16.7%**
- Target ICU beds occupancy by COVID patients: less than 50%.
 - **Current OC: 56.5%**

Any recommended changes to current building use policy?

The Board agreed keep the current building policy as is and revisit at the October meeting.

2. Leadership: *

Denny Lauer, Hank Christen and Josh Ashley have volunteered to serve on the Committee on Ministry.

A fourth volunteer, Amy Weisberg, is currently ineligible because of her Board service. She will be eligible in January.

The board approves Denny Lauer, Hank Christen and Josh Ashley to be on the COM committee for now into the coming year.

3. Building: Updates on building & next steps

A. Update from the Endowment Committee*

The committee met on August 25 and passed the following motion:

Moved by Karen Lauer and seconded that a recommendation for disbursement of up to \$80,000 from the Endowment Fund for maintenance, capital improvements, and renovations of the

Fellowship's building and grounds be made to the Board of Trustees for approval. The motion passed.

John Holt offers the following motion for the Board:

I move that a disbursement of up to \$80,000 from the Endowment Fund be made for maintenance, capital improvements, and renovations of the Fellowship's building and grounds and that Board work with the Endowment Committee to develop procedures for monitoring the responsible use of these funds.

John moves the motion. Gil seconds. The motion passed unanimously.

B. Special projects:

**I've posted several estimates on my google drive:

[UU FEC building quotes](#)

Most urgent:

- Infestation update.
- Rewiring: Judy Byrne Riley looking for a vendor
- AC: waiting to hear back from company that installed our AC.

Additional work: **see estimates/quotes on Jane's google drive

- -Relatively small expenses as Rev. Ruth settles into her office.
- -I have the following work estimates from John Drury
 - replacing the Casement Windows: (nearly \$19K) (see Jane google drive) **
 - replacing front doors: fixing loud crack and having door close totally (would not involve any improvement of mobility accessibility), about \$700.**
 - improving accessibility at back door, looks like \$800 – quote needs review. **
- Waiting on quote from Jean Paul Pentecouteau to implement major mobility accessibility plan developed in 2019 (ramp, etc.)
- Received a fence quote from Bill White.**
- Received a welcome/safety mat for outside front doors from Janet.
- Received estimate from Amy & Sophia for playground.**

C. Need employees: outdoor maintenance and indoor cleaning.

Need to find indoor cleaning service. I have old scope of work from John H. Rileys have a cleaner to recommend.

4. Fall Congregational Meeting:

Agenda:

- Vote on new board
 - Vote on endowment committee
 - Honoring members – idea from Jane
- The board agreed on the person to honor.

Daisy Horne memorial and Niceville pride march are both on October 9th.

NEW BUSINESS

1. Memorial for Fred Boyer: offers and discussion: *

From Winfield Boyer (Fred's twin brother)

-A tree or major work of art. If work of art, return to family after 10-15 years.

Board:

The Board consensus was not to accept a work of art, because of the precedent it might set. The Board likes the idea of making an accessible entryway in honor of Fred. There was also support for the idea of some memorial in the coffee or refreshment area. Finally, there was support for a building fund.

Jane will follow up with Winfield Boyer.

2. From a Church member:

Jane, if there is interest in a memorial fund in honor of Fred Boyer to help with the building restoration project, I would be happy to "kick it off" with a pledge to match contributions up to the first \$1,200.00 to get things rolling. No need to use my name - if an anonymous offer is appropriate.

The Board was supportive of the church member's officer. Jane will follow up with the member.

Next Board Meeting: Monday, October 25.

