

UUFEC Board of Trustees Minutes

2021-08-23

Attendees:

Officers:

President	Jane Park
Vice President	Athena Riley (not present)
Treasurer	John Holt
Secretary	Sarah Albano
Past President	Gil Brown
Minister	Reverend Ruth Vann Lillian

Members-at-large:

2021	Janet Chapman
2021	Amy Weisberg

Guests: none

MINISTER'S REPORT:

VOTE:*

The Board needs to officially designate Rev. Ruth's choice of housing allowance: \$20,000.

(This is something in the federal tax code specific to ministers. A portion of ministers total "Salary and Housing," amount, approved in the contract, is designated specifically for housing.)

The vote to approve housing allowance needs to be recorded in the minutes.

BOARD RESPONSE/INPUT:

Motion:

"The board passed a motion to officially designate a housing allowance of \$20,000 for Reverend Ruth at 7:07 P.M."

TREASURERS REPORT:

Budget looks good.

John noticed that the value of the building has declined according to the 2021 Property Appraisal.

BOARD RESPONSE/INPUT:

UPDATE FROM THE PRESIDENT:

See old business for COM & building, and new business for criminal check.

STANDING COMMITTEE REPORTS

BUILDINGS AND GROUNDS; Chair: VACANT

BOARD RESPONSE/INPUT: (will discuss building under Old Business #2)

COMMUNICATIONS COMMITTEE; Chair: Vacant; 2020 Liaison: Sarah Albano

BOARD RESPONSE/INPUT:

ENDOWMENT COMMITTEE; Chair: Josh Ashley (and 2020 Liaison); John H.

BOARD RESPONSE/INPUT: (will discuss building under Old Business #2)

MEMBERSHIP COMMITTEE; 2020 Chair: open

We have 74 members. There are a few considerations about maintaining members.

BOARD RESPONSE/INPUT:

NOMINATING COMMITTEE; 2020 Chair: Gil Brown, with Amy Weisberg and Sandi Fowler (see also, set fall congregational meeting under New Business #2)

BOARD RESPONSE/INPUT:

RELIGIOUS EXPLORATION COMMITTEE; Chair: Vacant; 2020 Liaison: Amy Weisberg;

RELIGIOUS SERVICES COMMITTEE; Shar Farley Chair; Liaison: Amy Weisberg;

The RSC met on August 3. All members attended and were able to meet and greet our new minister, Rev. Ruth. Although we will continue our virtual worship services for the foreseeable future some new changes will be coming. Rev Ruth has brokered an arrangement between our Fellowship and Bay County UU Fellowship to share one worship service with each other every month. For UUFECC that means we will enjoy three sermons from Rev Ruth monthly. This will lighten the load for us as our team will only need to prepare one lay service monthly. Rev Ruth also advanced the suggestion that we institute Zoom services each Sunday that would start at 9:45am to allow folks to log in and chat for a few minutes until the 10 am service begins. After the service ends the Zoom meeting would resume and we could discuss the service together. Rev Ruth modeled such a service earlier in August and about ten members participated. This new method would not affect the showing of the service on Facebook or YouTube but is another option for supporting our UU community. To implement the Zoom services every week, RSC is seeking facilitators to host/ facilitate these services. If any board members are interested, please contact Shar Farley. Ideally, we are looking to assemble a group of four or five people to lead one service monthly. Amanda Piburn volunteered to lead the August 29 service.

Cecile Lindegren and Rev Ruth have begun recording several hymns together to use in our virtual services.

Many thanks also to Josh Ashley who has helped us recruit more members to record for our services. Josh has volunteered to assist members who are willing to record chalice lightings and other readings but who are unable to record themselves. Josh has given up part of his lunch break every week to meet these individuals at the Fellowship and record them. Thank you, Josh!

Thanks also to the board members Janet Chapman, Amy Weisberg and Sharon Albano for volunteering to participate in the collaborative worship service scheduled for August. RSC member Amanda Piburn will act as service leader. RSC urges everyone to read the August 27 enews for special announcements of this service and mark their calendars to check-in and enjoy the service together on zoom!

Shar Farley, Chair RSC

BOARD RESPONSE/INPUT:

RELIGIOUS EXPLORATION COMMITTEE; Chair: Vacant; 2020 Liaison: Amy Weisberg;

BOARD RESPONSE/INPUT:

OLD BUSINESS

1. COVID UPDATE:

-Revisit current policy* see:

<https://www.uufec.com/wordpress/wp-content/uploads/2021/06/UUFEC-new-COVID-building-use-policies.pdf>

-Re-affirm "intra meeting" e-votes (yes)

-Strategic planning about reopening: please see **timeline** developed by Rev. Ruth, sent with packet

-John mentioned that we need to have a full clean after all of the other work that is done

2. Leadership:

Jane has not followed up on suggestions for leadership last time. Most urgent is forming a COM.

Can we approve via e-vote?* **The board says yes.**

- Reduced number of groups to **five people** each
- Reduced maximum to 20 people in the entire building.
- All individuals must wear masks when closer than six feet to others, regardless of vaccination status.
- As before, all groups must socially "distance" from one another (i.e., minimum six feet apart)
- The new policy will be posted on front and back doors and on church office.

3. Building: Updates on building & next steps

A. Special projects:

Most urgent:

-Infestation update. (will need new back door)

-Rewiring: need new vendor

-AC: waiting to hear back from company that installed our AC.

Trying to convene endowment committee.

Affirm emergency votes by email*

Additional work, **FYI ONLY:**

Relatively small expenses as Rev. Ruth settles into her office.

I have the following work estimates from John Drury

-replacing the Casement Windows: (nearly \$19K)

-replacing front doors: fixing loud crack and having door close totally (would not involve any improvement of mobility accessibility), about \$700.

-improving accessibility at back door, looks like \$800 – quote needs review.

-Waiting on quote from Jean Paul Pentecouteau to implement major mobility accessibility plan developed in 2019 (ramp, etc.)

-Received a fence quote from Bill White.

-Received a welcome/safety mat for outside front doors from Janet.

-Amy & Sophia working on playground estimate

-John mentioned kids toilet needs to be fixed

-There should be a crash door in the nursery

-John mentioned that we need a new modem

B. Need employees: outdoor maintenance and indoor cleaning.

Need to find indoor cleaning service. I have old scope of work from John H.

Rileys have a cleaner to recommend.

NEW BUSINESS

1. The board approves designating a Fall Congregational meeting on October 31, 2021.
2. Consider switching day of Board meeting for Calendar year 2022.

Next Board Meeting: Monday, September 27.

