

# UUFEC Board of Trustees Minutes

2019-12-02

## Attendees:

### Officers:

President	Gil Brown
Vice President	Julie Winfree
Treasurer	John Holt
Secretary	Rece Howley
Past President	Josh Ashley

### Members-at-large:

2020	Toni Pentecouteau - absent
2019	Amanda Piburn
Ex Officio	Doak Mansfield - absent

**Guests: none**

## MINUTES

Review Minutes from 10/28/19

BOARD RESPONSE/INPUT: The 10/28/19 minutes were approved as distributed without objection. The November 4, 2019 meeting was held but did not have a quorum and therefore was dismissed.

In the future, We can announce Board meetings but should mention in the announcement that “no Business Will be conducted at this meeting”

## Minister’s Report:

Minister not present.

BOARD RESPONSE/INPUT:

## TREASURERS REPORT:

Presented at meeting

BOARD RESPONSE/INPUT: Overall expenditures are on track, however, we are operating on a deficit budget.

## STANDING COMMITTEE REPORTS

*Buildings and Grounds; Chair: Julie Winfree, Liaison: same*

### Building and Grounds Committee November 2019 Update

November was a busy month for the Building and Grounds Committee.

November 6 the Niceville Fire Inspector, Mr. Mike Valenzuela, inspected our building. The ensuing report showed that we passed all but one inspection point. I will contact Mr. Valenzuela to clarify the non-pass item. Mr. Valenzuela is also making his calculations to give us an Occupancy Limit for each communal room in the building.

November 16 the 2019 Fall Cleanup Event was a big success! We had 19 members show and all worked diligently and the results were astounding. Here are some of the tasks completed this day:

Replace all bulbs in the library overhead light fixture (Bill and John D.);  
Replace batteries in smoke detectors (Bill and John D);  
Replace the sink faucet fixture in the men's bathroom (Chris P);  
Replace inoperative light bulbs in Fire Exit signs (Bill and John D);  
Cut back shrubs and weeds from around building perimeter (Steve, Susan, Kathy R, Paula, Janet, Brook, Donovan, Jan, Athena, Franklin, Bill, and John D);  
Cut back overgrown lilies at front of building (Jan and Kathy R);  
Trim back bush from UUFEC brick signage (Janet and Donovan);  
Clean, sweep, and removed weeds from back pergola area (Paula);  
Removed overgrown Lantana bush behind building near stairwell (Bill);  
Painted children's water fountain step stool (Athena, Franklin, Julie)

A special thanks to Sophia for organizing child care for this cleanup event that allowed for such a great turnout.

BOARD RESPONSE/INPUT: We need to hear back on the firesafety building inspection building occupancy for ongoing building use.

***Caring Committee; Chair Vacant: Liaison: Rece Howley***

The Caring Committee Met in Nov and in Dec.

We mostly focused on 2 members who were ill this past month, conducting hospital and Care facility visits.

We made an announcement at church to arrange a UUFEF Thanksgiving meal to any interested folks.

Sent 'UUFEF Get Well' cards to 2 different people.

We received a list of 4 people from Membership Chair, Jane Park, that need reaching out to and will start this ASAP.

We are working on a card to be placed in the pews to alert congregants of caring committee presence and availability (in the board packet).

We still need a new chairperson since Rece has resigned from the committee.

We are working on putting together a list of community resources to family caregivers.

We are working on putting together a workshop for teaching people how to be helpful to folks in times of crisis.

Gil

BOARD RESPONSE/INPUT:

***COM Committee; Chair: Jane Park: Liaison: Josh Ashley***

The COM (Jane Park, Blake Farley & Diane Gibson) completed its review of Doak and met with him in early November to discuss the review. We are all satisfied with this review.

We are sharing with the Board. It makes sense to do that, but our understanding is that the Board does not need to take any action on this.

Special thanks to all members who took the time to respond to the survey.

Special thanks also to Doak for finding this assessment survey/questionnaire and helping us adapt it for Doak's ministry with UUFEF.

Of note: this is the first UUFEF comprehensive ministerial assessment done in anyone's memory. We believe this is a good process and sign of a healthy church that we are able to conduct a constructive review.

Jane

BOARD RESPONSE/INPUT:

We need a new COM member to start on 1/1/20, replacing Diane Gibson. Julie Winfree has tentatively agreed to accept this position. The names Amanda, Joseph, Janet Chapman, Helen Hoffert and Bell White were also mentioned. This will be voted on at our first meeting.

***Communications Committee; Chair: Paula Previte; Liaison: Julie Winfree***

- The communications team is still maintaining all of the usual media.
- RE is up and running with @UUFEC on Instagram.
- Our next meeting is 1 December. If you know anyone who might be interested, please send them over!

Google data for October:  
18 asked for directions.  
44 visited the website.  
3 called UUFEC.

-Paula

***Endowment Committee: Chair and Liaison: Josh Ashley***

BOARD RESPONSE/INPUT:

***Finance Committee; Temporary Chair: Blake Farley; Liaison: Gil Brown***

No Report

BOARD RESPONSE/INPUT:

***Membership Committee; Chair: Jane Park; Liaison: Toni Pentecouteau***

Hi Gil, Toni & Board,

We will have a new member joining ceremony tomorrow (Dec 1) — with 14 new members.

FYI - two former members who rejoined in the past year asked that they NOT be included in this ceremony. So... 16 people total have signed the membership book in the last year.

I led the first of two new UU sessions on Nov 24, with six people in attendance (plus me) — mostly new folks, plus one current member and one out-of-town visitor. The second one will be Dec. 15.

Julie Winfree continues to coordinate our great greeting team.

Shar Farley & Rev. Doak coordinate following up with visitors/guests (logging the visitor cards, writing a “thank you for coming” notes and following up, as needed).

Looking towards next year...

I would like to be involved (and am volunteering to be involved) in next year's canvass.

I'd like to identify newer members who might participate in various ways and would like to have some input into how we frame the requirement that members pledge. I would be willing to mentor a new pledge chair — or even serve as a co-chair.

I'd like to focus on leadership development for current leaders. Maybe this could be part of a growth meeting?

Finally, I am finding tremendous interest among newer folks — both guests and new members — for adult religious exploration outside of Second Hour. Everyone loves second hour! This is about also creating a space for more depth exploration of faith and fostering deeper connections. I'll follow up with Doak and Shar about that (and have mentioned to each of them).

Thanks for all you do! It matters. I can tell you that our new members are so grateful for and excited about this religious community.

best,  
Jane

BOARD RESPONSE/INPUT:

***Religious Exploration Committee; Chair: Amy Weisberg; Liaison: Toni Pentecouteau***

I think we have smooth sailing. We are planning a middle school lock-in to paint the stage room. That will be in Jan or Feb. The school age kids are few in numbers but the nursery is rocking!

- Jan Mullins

BOARD RESPONSE/INPUT:

***Religious Services Committee; Brian O'Connell Chair; Liaison: Amanda Piburn***

Here is the recap for the RSC:

No guest speakers for December, however we are working on the theme for the service on the 29th. We'll nail that down during our meeting next Sunday, the eighth.

One guest speaker currently scheduled for January: Bill and Eli Perras will speak on the 19th. They are the couple who spoke here last Memorial Day.

Brian

BOARD RESPONSE/INPUT:

## **AD HOC COMMITTEE REPORTS:**

***Social Justice Committee: Chair: Abigail Riggerbach; Liaison: Rece Howley***

The Committee voted Yes on keeping the Little Free Library and Food Pantry open.  
We have kept UUMFE as Share the Plate until further notice

Abigail Riggerbach  
Chair

(Abigail will be stepping down after Dec or Jan SJC meeting)

BOARD RESPONSE/INPUT: New Chair will be needed. Gil will be working on this.

## **OLD BUSINESS**

### **Next year's Board:**

New Board members for next year's board:

- Vice President: Athena Riley
- Secretary: Sarah Albano
- Member at large: Amy Weisberg

Continued Members for next year's board:

- President: Gil Brown
- Past President: Josh Ashley
- Member at Large: Tony Pentecouteau
- Treasurer: To be determined

### **Connection with Health Dept for UUFEC to be a Healthy Okaloosa Site.**

Gil Working on this- but only if time permits.

BOARD RESPONSE/INPUT:

## **NEW BUSINESS:**

### **Open discussion for 2019/2020 Transition:**

How 2019 went?

- What went well? We have some impressive new leaders and more young people. We sent someone to GA. We had growth meetings. The nature trail is in beginning steps.
- What didn't go well?

Specific hopes for 2020?

- What do we want to achieve? Host more events at our building. Get a handicap ramp installed. Continue growth and get new folks involved in our activities.

A discussion was held about the little library and food pantry. The Board Agreed that Building and

grounds will have responsibility for the physical structures and Social justice for the management of the supplies and advertising it.

## **NEXT BOARD MEETING:**

Gil will check with board members on when they will be able to attend.