

UU FEC Board of Trustees Meeting Minutes
October 28 , 2019

Attendees:

Officers:

President	Gil Brown
Vice President	Julie Winfree
Treasurer	John Holt
Secretary	Rece Howley absent
Past President	Josh Ashley

Members-at-large:

2020	Toni Pentecouteau
2019	Amanda Piburn absent
Ex Officio	Doak Mansfield absent

Guest:

Paula Previte

MINUTES

Review Minutes from 9/30/19

BOARD RESPONSE/INPUT: The 9/30/19 minutes were approved as distributed without objection.

Minister's Report:

Doak Mansfield absent

TREASURERS REPORT:

The overall financials are at budget, **however, we are operating with a deficit budget.** Pledge income is 9% under budget, but that is normal following the summer months. There was a \$700 insurance refund and an unclear reimbursement from UU of \$1900. Overall, we are in excellent shape.

As of September 30, 2019	Actual	Budget	Over Budget	% of Budget
Revenue				
FY 19-20 Pledge Income	\$ 34,214	\$ 37,500	-\$ 3,286	91%
Total General Income	\$ 4,908	\$ 1,750	\$ 3,158	280%
Total Restricted Income	\$ 1,536	\$ 1,677	-\$ 141	92%
Total Revenue	\$ 41,853	\$ 40,927	\$ 926	102%
Expenditures				
Total A. Maintaining the Facility	\$ 13,249	\$ 12,021	\$ 1,229	110%
Total B. Administration	\$ 6,097	\$ 6,083	\$ 14	100%
Total C. Programs	\$ 10,567	\$ 11,971	-\$ 1,404	88%
D. Ministry				
Total Minister	\$ 16,667	\$ 17,708	-\$ 1,042	94%
Total Outreach (Restricted)	\$ 1,536	\$ 1,677	-\$ 140	92%
Total D. Ministry	\$ 18,203	\$ 19,385	-\$ 1,182	94%
Total E. Board & Denominational Affairs	\$ 7,520	\$ 2,597	\$ 4,923	290%
Total Expenditures (Unrestricted)	\$ 54,100	\$ 52,057	\$ 2,043	104%
Total Expenditures (Restricted)	\$ 1,536	\$ 1,677	-\$ 140	92%
Total Expenditures	\$ 55,637	\$ 53,734	\$ 1,903	104%
Unrestricted Revenue vs Expenses	-\$ 15,320	-\$14,484	-\$ 836	106%

BOARD RESPONSE/INPUT: Gil will Reach out to UUA to attempt to clarify the reason for the \$1900 reimbursement.

STANDING COMMITTEE REPORTS

Buildings and Grounds; Chair: Julie Winfree, Liaison: same

Hello Gil.

Not much news from the Building and Grounds Committee. Most folks, including myself, have been out of town this past month.
We are planning on a Fall Cleanup to be held on a Saturday in November.

Thanks.
Julie

BOARD RESPONSE/INPUT: none

Caring Committee; Chair Vacant: Liaison: Rece Howley

The Caring Committee didn't meet in Sept.

A Caring Committee member contacted a congregant who has been ill.

We have been working on a card to be placed in the pews to alert congregants of caring committee presence and availability. We need a new chairperson since Rece has resigned from the committee.

BOARD RESPONSE/INPUT: none

COM Committee; Chair: Jane Park: Liaison: Josh Ashley

We are continuing to work on the Minister's assessment.

Jane

BOARD RESPONSE/INPUT: The board is considering next years new COM member: Amanda and Joseph's names were considered.

Communications Committee; Chair: Paula Previte; Liaison: Julie Winfree

- Discussed bulletin board items that require Board clarification on "partnered organizations."
- Designed, ordered and delivered folders and pens for membership committee's visitor packets.
- Handed off new Instagram account to DRE to reach a different audience.
- Reviewed and corrected email distribution lists for committees.
- Began discussing logo and potential partnered organizations for quarterly community service
- Josh Ashley has been experimenting with Facebook live boosts. There were several videos published this month on Facebook and two podcasts on the website.

-I just discovered some statistics that Google maintains each month: 36 people visited our website last month and 18 people asked for directions to the Fellowship.

Paula present a letter to the board, asking for clarification on bulletin board policy. Specifically, she was asking the Board to clarify part of the Communications Policy regarding how “other partnered organizations” are defined. (Incidentally, Paula pointed out that Nathan Monk and Tracy are both really interested in being a partner organization with UUFECC.)

Paula also asked for information regarding the number of allowable occupants in UUFECC's various rooms to help create building use policy.

BOARD RESPONSE/INPUT: The Board agreed that UUFECC needs to ask the social justice committee to create a list of groups that UUFECC partners with and allows joint advertising with. This may entail different levels are partnering. Gil will ask Social Justice Chair, Abigail, to create some criteria for what is needed to be a partner organization, and to list organizations that she feels UUFECC should consider as Partners. The Board will have final authority over this list. The Board Agrees that One Hopeful Place is a ‘Partnered organization’ at this time.

Regarding Paula’s questions about building Occupancy, B&G chair, Julie will research this further and get back to Paula.

Finance Committee; Chair: Blake Farley; Liaison: Gil Brown

No Report

BOARD RESPONSE/INPUT: none

Membership Committee; Chair: Jane Park; Liaison: Toni Pentecouteau

We have 86 members now, up from 83 last month:

Three people joined:

Susan Bennis

Steve Layden

Sophia Lopez

Three regular visitors have expressed interest in joining. I am working with Shar to schedule another 2nd hour UU Newcomer session in Nov/Dec.

Also working to set up small groups outside of the 2nd hour format, in areas where people have expressed interest.

Working with Doak to do a new member ceremony for Dec 1st.

(16 members have joined since 11/1/2018)

Julie insists on hanging in there as greeter coordinator. thank you!! David and Linda Carson joined the greeter crew in October.

with gratitude,
Jane

BOARD RESPONSE/INPUT:

Religious Exploration Committee; Chair: Amy Weisberg; Liaison: Toni Pentecouteau

Camping trip planned for Sat, Nov 2.

Middle and High Schoolers (Upper Schoolers) starting a class, 1st Sundays, 2nd hour on World Religions
Sophia and Jan
BOARD RESPONSE/INPUT: None

Religious Services Committee; Brian O'Connell Chair; Liaison: Amanda Piburn

Notes from last Religious Services meeting:

Past services were reviewed. Agreed to book Ken Sizemore to perform only once next year. Cecile said that maybe we could have a coffee house and invite him to that.

A recommendation from John Drury to move the time of second hour to immediately after the first hour service to allow a longer social hour was defeated as we discussed that doing so would pose problems with RE groups.

Shar moved her talk from Nov 24 to Nov 3. All is on track for the rest of the year

BOARD RESPONSE/INPUT: none

Endowment Committee: Chair and Liaison: Josh Ashley

No report submitted

BOARD RESPONSE/INPUT: none

AD HOC COMMITTEE REPORTS:

Social Justice Committee: Chair: Abigail Riegenbach; Liaison: Rece Howley

Unfortunately, the only members available to meet this month were Julie and Abigail. No meeting was held. Tentative vote on new share the plate next month.

Abigail Riegenbach
Chair

BOARD RESPONSE/INPUT: (Side note: John Holt pointed out that Social Justice is an adhoc committee and therefore technically needs to be reappointed every year.)

Growth Team Update:

- Sarah: working on Landscaping the extra Land with the extension service-
 - o **Met with Master Gardner 2 weeks ago. Moving forward!**
- Josh / communications: Facebook Live streaming our sermons.

- **Doing really well with hundreds of people viewing UUFEF on line.**
- Abigail/Communications: hooking up UUFEF Instagram.
 - **Making progress on this!**
- Sarah/Communications: UUFEF Snapchat
 -
- Brian/Communications: Advertise on WFSW Panama City radio with UU Bay County-
 - ***This cost \$1300 with WUWF in 2018 for 6 months. No obvious new members resulted from this effort. We are now considering shared ad with UU Bay County on WFSW (would only cost \$600?). The Board discussed this topic and decided that at this point we do not want to spend this amount of money on further radio advertising. Instead it was felt that have had better visitor attendance and membership from less expensive, online advertising, including FaceBook. The Board recognizes that this will be an important ongoing area of discussion and re-evaluation. Gil will inform Brian of this.***
- Gil/B&G group: Enhanced use of UUFEF for public events, clubs, etc.
 - **Paula and Julie working on this**
- Jane/Communications: work on UUFEF Tag Line and T-shirts
 - **Paula working on this**
- Shar/Membership: Enhance Visitor packet with information on 2nd hour groups.
 - **Shar working on this**
- Jane/Membership: work on Small Group Gatherings outside of Sun AM.
 - **Jane is Working on Christian UU Group small group gathering.**
- Jane/Board: lead a Mission Statement Building Process
 -
- Abigail/Religious Services: Establish a Minority Group
 -

BOARD RESPONSE/INPUT:

October Congregational meeting:

Minutes for the congregational meeting were reviewed and approved by the board. (they are posted online now)

New Board members for next years board:

- Vice President: Athena Riley
- Secretary: Sarah Albano
- Member at large: Amy Weisberg

Continued Members for next years board:

- President: Gil Brown
- Past President: Josh Ashley
- Member at Large: Tony Pentecouteau
- Treasurer: To be determined

Bylaws update:

These were passed at the most recent congregational meeting and will be posted by Gil online.

BOARD RESPONSE/INPUT:

OLD BUSINESS

Connection with Health Dept for UUFEC to be a Healthy Okaloosa Site.

Gil working on this.

BOARD RESPONSE/INPUT: none

NEW BUSINESS:

NEXT BOARD MEETING:

There was discussion concerning the interpretation of the Bylaw that refers to the scheduling of meetings by the president of the board. Gil and John are reviewing the Bylaw.

Next meeting will be in one week, on Nov 4, 2019.

The meeting after that will be Monday Dec 2nd