

## **UUFEC Board of Trustees Meeting Minutes**

February 18, 2019

### **Attendees:**

#### Officers:

President	Gil Brown
Vice President	Julie Winfree
Treasurer	John Holt
Secretary	Rece Howley
Past President	Josh Ashley

#### Members-at-large:

2020	Toni Pentecouteau
2019	Amanda Piburn
Ex Officio	Doak Mansfield

Guests: Cecile Lindegren – (piano donation)

Call to Order: Gil called the meeting to order at 6:32 pm.

Quorum: Yes

## **MINUTES**

Minutes from 1/21/19 were preliminarily reviewed and agreed to online and formally approved at this meeting.

BOARD RESPONSE/INPUT: Robert's Rules of Order were discussed with regard to minutes approval.

## **Minister's Report:**

BOARD RESPONSE/INPUT: Doak disbursed Ministers report no.7 and discussed it. The March 2nd minister's workshop was discussed. Doak will be a guest speaker at Panama City.

## **TREASURERS REPORT:**

The budget was presented and reviewed by John Holt. We are expecting to be \$6000 deficient in our received pledges. However, a 10% shortfall is built into the budget. We are operating as a deficit budget, but this was planned for and expected in order to cover the costs of our new minister. We can continue this level of support and input for only ~2-3 more years. It is expected that as new members join, pledges will increase to meet our needs.

## **STANDING COMMITTEE REPORTS**

### ***Caring Committee; Rece Howley: Liaison: Rece Howley***

A Caring Committee member turned over a deceased congregant's trust to the attorney and was involved with the removal of the deceased congregant's belongings from the townhouse and apartment.

BOARD RESPONSE/INPUT: The workload has been reduced significantly. A new chair person has not been found.

### ***COM Committee; Chair: Jane Park: Liaison: Josh Ashley***

We held our second meeting of the year. We agreed to cancel the 2nd-hour "congregational conversation" on safety, on March 31, a 5th Sunday.

We expect there the time can be used for some kind of meeting to follow up on themes that will arise from the March 2 Ministerial start-up workshop.

We will look to the board for guidance on how we might be of service on March 31.

We are planning for a review of the Doak, as part of our overall duties of assessing the health of the congregation. Doak shared a template review form, that we will adapt.

BOARD RESPONSE/INPUT: None

### ***Communications Committee; Chair: Paula Previte; Liaison: Julie Winfree***

Communications has a new chair now – Welcome Paula Previte! They had their first meeting

Communications Chair February 2019 Letter to the Board

- Created a singular Facebook page for community to interact with (there were two, we deleted one).
- Working on Communications and Social Media Policy for the Fellowship. These should be to the Board no later than the March meeting for their approval.

- We are reviewing the effectiveness of all ways of communicating with the Fellowship to make recommendations for the future.
- We are working on creating Podcasts (and eventually video) of current sermons as well as linking all of Doak's previous sermons to our website and Facebook.
- We have created a QR code to include on all future published materials.
- We are exploring the feasibility of creating video testimonials for our website.
- We will be working on branding the UUFECC to create media that is immediately recognizable as ours.
- We are considering new ideas for advertising our community. We will submit to the Board for approval when the communications committee fully develops these new ideas.
- We are working with our webmaster to ensure that our website is/becomes the center of our online community by having relevant, timely and continuously updated items.

Our current members include:

Paula Previte, Jane Park, Ed Farley, Jenna Reeves

BOARD RESPONSE/INPUT: None

***Facilities / Buildings & Grounds Committee; Chair: Julie Winfree; Liaison: Julie Winfree***

Safety report update? Julie is delegating responsibilities. Fred is helping with the leadership transition.

BOARD RESPONSE/INPUT: Kitchen issues & Sunday hospitality were discussed.

**Finance Committee; Chair: Elisabeth Ashley; Liaison: John Holt**

Elisabeth needs a replacement. She will stay on the committee but no longer chair. Stewardship was kicked off Sunday Feb. 17th. (Yay John Holt!!!!)

BOARD RESPONSE/INPUT: The Board recognized that new members who sign up midyear with UUFECC need to be introduced to pledging. **John will talk to Jane about getting Pledge forms for new members.**

**Membership Committee; Chair: Jane Park; Liaison: Toni Pentecoteau**

Membership

No changes to the membership list.

We will hold a 2-part new UU class second hour on March 17 & 24.

Jane will sit down with Marion to make sure the church's Membership info database is up to date.

BOARD RESPONSE/INPUT: none

**Religious Exploration Committee; Chair: Amy Weisberg; Liaison: Toni Pentecoteau**

Lisa's last day is May 30th. We need to publicize for new candidates.

BOARD RESPONSE/INPUT: We'll start the search internally but it isn't restricted to internal. A DRE job description does exist and John will try to find it. We will start advertising for this position ASAP

### **Religious Services Committee; Brian O'Connell Chair; Liaison: Amanda Piburn**

- RSC agreed to provide funding to create and display 2nd Hour info on framed posters (~\$150-200)
- Upcoming guest speakers:
  - Feb 24: Swami J
  - Mar 10: Dirk Dunbar
  - Mar 31: working... (Tiffany Sapp?)

Brian

BOARD RESPONSE/INPUT: A suggestion was made to put when and where the sessions will take place on the posters for 2nd hour. We discussed updating our sound equipment. There were a couple of complaints about the children's story. Doak is aware.

### **Social Justice Committee: Chair: Abigail Riggerbach; Liaison: Julie Winfree**

Discussion of funding for UU Bay County. Activities were discussed. There may be a meet and greet event. Green Sanctuary reaccreditation was discussed.

BOARD RESPONSE/INPUT: None

### **Endowment Committee: Chair and Liaison: Josh**

There will be a meeting on March 10th at Josh's house.

BOARD RESPONSE/INPUT: none

## **AD HOC COMMITTEE REPORTS:**

### **Growth Team:**

Last Meeting held on Friday, Aug 24. Will schedule in April

BOARD RESPONSE/INPUT None

**Bylaws Committee:** Previous Members were Julie Winfree, John Holt, and Brian O'Connell. John is working on this.

No Report Submitted

BOARD RESPONSE/INPUT: None

# CALENDAR UPDATE

<http://www.uufec.com/wordpress/calendar/uufec-calendar/>

*Our Calendar highlights and helps coordinate upcoming UUFEC events.*

## OLD BUSINESS

### Ministerial Start Up Workshop

WE WILL BE DOING THIS WITH KENN HURTO on March 2

**Fundraising for UU Bay County.** Gil has put an ad in Enews and on our church website

## NEW BUSINESS

- Selecting GA delegates:

GA will be in Spokane, WA from June 19-June 23. Abigail Riggerbach has already registered and would like to be a voting delegate from UUFEC. **A motion was made on having Abigail be a GA delegate. Vote was unanimous in favor.**

- UUFEC New Leader Award was also discussed. New leader award candidates were suggested. **Board members will think about suggested candidates for these honors and will discuss at next meeting.** Award money can be used for meetings, courses etc.
- Acquiring piano. Cecille presented this info to the board. At this point, she was not 100% certain that the piano could be given to the church without the original owner asking to have it returned. Therefore the **Board agreed to table this item until the durability of the gift could be determined.**
- PFLAG group: PFLAG was defined. Some community leaders are working with Gil and Doak and Jane to put this together. Our church is anticipated to be the venue for PFLAG. **A motion was made that we offer our building for the PFLAG meeting. Vote was unanimous in favor.**
- Memorial brick issues were discussed. John Holt will explore further. At this time, several church members have donated money to buy memorial bricks. No definite plans have been made for what exactly to do with these bricks. The board talked about perhaps incorporating these with proposed new construction around the front entrance of the building. **John Holt will explore this further.** And will present to Buildings and Grounds. **Until further info is available, the board agreed to remove this option from the UUFEC donation website.**

**Next Board Meeting: March 18, 6:32 PM**