

## UUFEC 17 November 2014 Board Meeting

Attendees: Jane Park, Jane Montgomery, Miriam Williams, Kathy Roniger, Don Hawkins, John Drury, Rece Howley, Josh Ashley, Karen Lauer, Jennifer Conroy

Other attendees: Denny Lauer, Dar Kayuha, Rev. Karen Mattesson

Jane Park called the meeting to order at 6:30, with a quorum present.

### GROUP CHECK-IN

### AGENDA REVIEW

**Jen Conroy moved to accept agenda, Kathy Roniger seconded.**

**President abstained; all others in favor; motion carried.**

### MINUTES

**Miriam Williams moved to accept October minutes, Jane Montgomery seconded.**

**President abstained; all others in favor; motion carried.**

### COMMITTEE REPORTS

Board reviewed minutes to see if anything is a board item.

Keys and spare keys being gone are a concern. Jane Park asked Don Hawkins to relay to facilities chair to research the feasibility of getting new locks for the doors. Don Hawkins mentioned other security issues that need to be considered as well for the future budget.

Don Hawkins mentioned that passwords for First National Bank and the Budget have not been relayed by Beth Reindl to Stiles Thompson and other individuals as mandated by previous board meeting resolutions. Jane Park said she will address this again with Beth Reindl.

**Josh Ashley moved to accept the RS request to accept Religious Services spending the money as described in RS report. Kathy Roniger seconded.**

**2 abstentions, all others in favor; motion carried.**

Jane asked Kathy Roniger to relay to RS and Membership board approval and praise for collaboration on programming and funding.

### SPECIAL REPORT FROM MEMBERSHIP AND FINANCE COMMITTEE

Don Hawkins and Denny Lauer addressed proposed procedures on how to properly implement bylaw change on prerequisites for membership and voting. Considerable discussion.

**Miriam Williams moved to endorse Membership and Finance committees' method of implementation of article 2 of the UUFEC bylaws. Karen Lauer seconded.**

**7 in favor; 4 abstentions, motion carried.**

#### MINISTER'S REPORT

**Jennifer Conroy moved to accept request by Rev. Karen Matteson for UUFEC to reimburse her for medical and dental premiums as posted on the report. Kathy Roniger seconded.**

**President abstains, all others in favor. Motion carried.**

#### FINANCE REPORT

Board asks finance committee to investigate high costs in landing/grounds and office supplies as well as absence of report on mortgage payments; escrow for the bricks and sound system.

Karen Lauer requests clarification on instructions on how to investigate personnel policies and issues for HR/staff. Jane Park, Karen Matteson and Karen Lauer agreed to meet to cover these items. Need to ascertain job description and pay status for all employees. Need the treasurer to ascertain whether or not the 10% reinstatement in pay was implemented.

#### RE REPORT

Don Harrison states that he would like to step down as RE chairperson: he agreed to do it for a year, and Jane Park seeks candidates for his replacement.

Jane Park stated Josh Ashley is stepping down as "second hour coordinator"

Jane Park will work with Karen Matteson for Caring Circle and is open to suggestions.

Judy Byrne Riley asked after Cold Night Shelter. Jane Park is unaware of any volunteers/energy for this. Karen Lauer mentioned possibly donating the cold night shelter goods to other shelters.

Jane Park solicited four volunteers to meet at her home to complete an exit interview questionnaire for Rev. Debs' departure. The information would be presented to the board for informational purposes and to decide whether or not to present the information to Rev. Debs. Rev. Matteson requested to be present during the meeting and will be away until Dec 3.

Josh Ashley, Miriam Williams, Jennifer Conroy, Karen Lauer volunteered to participate.

#### COMMUNICATIONS COMMITTEE SPECIAL REPORT

Miriam Williams presented a special report on communications committee, upcoming goals, and recommended next steps to ensure best communications capabilities for the congregation. Board members expressed approval for ad hoc committee to move forward on recommendations.

Jane Park adjourned the meeting.