

Subj: UUFEC Board of Trustees Meeting Minutes, 17 Oct 2016

Attendees:

Officers:

President	John Holt	Y
Vice President	Josh Ashley	Y
Treasurer	Ed Farley	Y
Secretary	Denny Lauer	N
Past President	Jane Park	Y

Members-At-Large

2016	Jennifer Conroy	N
2016	John Drury	Y
2017	Loren Boyer	N
2018	Jan Mullins	Y
2018	Winky Sweet	Y

Invited Speakers:

Quorum (5/8) Yes

Type of Meeting Regular Mtg

Date Start/End time: 17 Oct 2016 1832/1957

I. Agenda:

A. Minutes

- a) See September 2016 Minutes. Attached.
- b) Minor correction noted. Jane will share with Denny. Accepted as amended

B. Treasurers Report

- a) Ed reported that there are ongoing issues with Quickbook, having to do with previous year entries.
- b) There was a request that monthly financial reports to the Board indicate the period covered.
- c) Ed clarified the content of a few line items: "other income" is likely memorial fund; and the \$738 for "Social Action" probably covers dinners for Opportunity Place
- d) Overall, Ed stated we have a healthy balance and noted that "guest speakers" expenditures are below projected levels.

C. Committee Reports:

- a) See Attached for specific Cmte Reports. The following are items discussed at the Board mtg.
- b) **Facilities:**
 - (1) Correction to the report: we will buy a new phone, not replace the broken rotary phone. It was noted that this was important to keep for emergency purposes.
 - (2) Regarding the adjacent property: there was a possibility that our neighbor was interested in purchasing it, but that is no longer likely.
 - (3) Our Free Library is getting some visitors and holding up well in rain.

- c) **Finance:**
 - (1) Discussion to clarify possible change of fiscal year. Board suggests changing to July 1 - June 30, allowing church to extend canvass and budget preparation until the end of April, not until June.
 - (2) Finance committee recommends placing funds in the savings for the "future ministerial fund drive" line. Motion and second to approve this recommendation. Motion passed without objections.
- d) **Fun Food Fellowship:**
 - (1) John D and Kavitha resolved her questions about sound system. Coffee house is Oct 29
 - (2) Movie night is not well attended. Next movie is Saturday, Nov. 5
- e) **Religious Exploration:**
 - (1) No written report. Jan reports that Harry Potter curriculum is going well and the book drive was successful. Lisa will bring books to charities.
- f) **Religious Services:**
 - (1) Schedule is good thru December. January is wide open. John will continue to serve on Religious Services.
 - (2) There were about 12 youth and 49 adults October 16; 29 adults and 12 youth October 9
- g) **Caring**
 - (1) John reported an ongoing challenge that the committee members are not being told when things happen and noted a few examples of members who had issues that were unknown to the committee.

D. **Old Business:**

1. **Ministerial Issues**

- a) Discussion of fundraising campaign and kickoff event. After considering many options, the Board decided:
 - (1) Postpone kickoff event until January and coordinate with canvass. Actions should include conversation on what a Minister provides and the type of ministers available.
 - (2) Our ministry saving are closer to amount needed to hire than our pledging is to sustain a hire.
 - (3) Jane is willing to lead a ministry drive team, provided a team can be identified. John H. can help. Jan said FFF can help with event.

2. **Bylaws Committee**

- a) Bylaws committee: John walked team through the bylaws handout and noted that the Committee on Ministry and the Finance committee had been consulted about the proposed changes.

3. **October 23 Congregational Meeting**

- a) John & Jane went though the logistics for the congregational meeting (printing ballots; order of meeting; with John presiding over most of the meeting, except for the election which Jane will preside over).

- b) Jane reported on the nominees: Josh Ashley, president; Julie Winfree, vice president; and Denny Lauer, secretary. Pursuant to the bylaw change approved in April, the Finance Committee needs to recommend a treasurer before the December Board meeting.

E. New Business

1. Committee on Ministry

- a) The Board needs to appoint a member to the Committee on Ministry, to replace Odin Tonness, whose term ends this year. A few names were suggested. John H. will check with the current COM.

2. Discussion of Service elements

- a) There was discussion of service elements including improving the chalice lighting equipment and integration of the 7 principles into the services. Many ideas were presented. John H will order a baton/wand that will make transferring the flame easier and safer. Jan will ask the RE committee about engaging children and youth into these chalice lighting and 7 principles

Next Meeting Date/Time: 21 Nov 2016/1830

Respectfully submitted:
Jane Park for Denny Lauer