

## **UU FEC Board of Trustees Meeting Minutes**

August 20, 2018

### **Attendees:**

#### **Officers:**

President	Gil Brown
Vice President	Julie Winfree
Treasurer	John Holt
Secretary	Jan Mullins
Past President	Josh Ashley

#### **Members-at-large**

2018	Winky Sweet
2018	Amanda Piburn

Member ex-officio: Doak Mansfield

Guest: Amy Weisburg

**Quorum: Yes**

**Type of Meeting:** Regular

Start/End time: 6:32/8:24

#### **Check-in and Agenda Review:**

**WELCOME NEW MINISTER AND BOARD EX-OFFICIO  
MEMBER, DOAK MANSFIELD!**

## **MINUTES**

Minutes from 7/18/18 were approved and accepted in e-vote and are posted online.

## **MINISTER'S REPORT:**

*Minister's Report No. 1*

*Unitarian Universalist Fellowship of the Emerald Coast – Valparaiso, FL*

*August 20, 2018*

*My Minster's Report approach will favor queries, proposals, and ideas rather than recounting activities these next several months. I am dedicated to learning both the needs I can see, feel and be intentionally responsive to expectations: ministerial, pastoral, public/community engagement, and fellowship administration. I so need timely, insightful, and candid communications with the Board and de facto leadership as we create our collaborative ministry.*

*Please talk to me, counsel me, and pitch ideas to me.*

*We've got to be together...let us be happy, supportive, and significant in our relationship.*

*1. Sunday Service(s):*

- a. RS Committee Coordination – calendar development (staffing of Sunday services) and my 'work' schedule (Mon, Tues, Fri & Sunday (1<sup>st</sup> & 3<sup>rd</sup> routinely) **Doak is addressing with RSC***
- b. Oct 7 Ministry Commissioning Ceremony.*

*2. Programs:*

- a. UUFEC activities/meetings, building use calendar development and wide spread sharing. **The UUFEC Calendar is posted on the website. Additions can be made by contacting member Micah Krider directly or through announce@uufec.com***
- b. Weekday, Sat Program (Sept- May). "Exploring Spirituality(s) with Doak." First Friday of each month – Sept 7, Oct 5, Nov 2, Dec 7, Jan 4, Feb 1, Mar 1, Apr 5, & May 3.*
- c. Southern Region UUA Field Person visit (?)...start up: covenant devolvement, mission refinement, etc... **Gil will reach out to Christine Purcell with the Southern Region.***
- d. New UU Classes: Membership Inquiry Classes. Maybe a second hour offering in Oct.*

*3. Facilities:*

- a. Develop plan for serious landscaping cleanup: select health, desired plants, and eliminate brush. Focus should on John Sims frontage.*
- b. Tree trimming (yes it has been done recently but...) needs attention for roof life, storms, building visibility, and tree health.*
- c. A New Pergola Entrance for rear door (handicap) entrance to match front door walkway. Also brightening and enhancing back door entrance both exterior and hallway.*

***All Buildings and Grounds issues will be brought up with Buildings and Grounds Committee. Gil will help facilitate this.***

*Together – ~~Doak~~*

*The Rev. Dr. Doak M Mansfield*

The suggestions and ideas brought up in the minister's reports were discussed and clarified by the Board and generally supported.

## **TREASURERS REPORT:** See attached file

Income is currently low which is not unusual for this time of year. Overall we are in very good shape.

## **STANDING COMMITTEE REPORTS**

### ***Caring Committee; Rece Howley: Liaison: Amanda Piburn***

The Caring Committee members recently helped congregants in the following ways:

- \* Visited them at their homes
- \* Took them a snack
- \* Helped with kitchen chores
- \* Accompanied a congregant during a doctor visit
- \* Took a congregant on errands
- \* Took a congregant to the hospital
- \* Brought personal items to a hospitalized congregant
- \* Made a doctor appointment for a congregant
- \* Had meals with a congregant
- \* Helped a congregant with their cell phone
- \* Deposited checks in a congregant's bank account

### ***COM Committee; Chair: Kathy Roniger: Liaison: Josh Ashley***

No meeting this past month. In personal discussion with Kathy Roniger, she reports that Stiles is going to be leaving soon. We are exploring replacement options. This will leave two COM positions open as of Jan 1. Blake Farley is willing to participate on this committee.

### ***Communications Committee; Chair: None; Liaison: Julie Winfree***

Communications is without an official chair. Marion is doing the day to day maintenance of the Enews. We really need someone to take on the support and growth of this area.

### ***Facilities / Buildings & Grounds Committee; Chair: Fred Boyer; Liaison: Winky Sweet***

BOARD,

During the past 30 days, there is little to report from this office. However:

1. On 25 July, our insurance company performed a visual inspection of the facility. A new smoke detector was installed in Piper Room and we are assuming "no discrepancies".

2. A rumor of possible real estate availability has evolved. The property is our neighbor at 1289 N. Bayshore Dr. We are awaiting details from C21 HMA.
3. A minor renovation is in progress to increase size of our office.
4. There appears to be a surplus donated desk in entry. It could be sold to someone willing to move it. It is heavy.
5. The congregation will discuss the triangle property again August 26.
6. Julie is working with the aesthetics committee on paint colors as well as looking at solar initiatives.
7. We still need to repair the soffits.

In PEACE! Fred B. Chair, Bldg & Grounds

***Finance Committee; Chair: Elisabeth Ashley; Liaison: John Holt***

*Going to quarterly meetings and will be meeting in September to prepare for the October congregational meeting.*

***Food Fun & Fellowship Committee; Chair: Jan Mullins; Liaison: Jan Mullins***

*Baby Shower coming up. Amy is having a cake made and also got table decorations. Members are bringing snacks. Doak found a punch bowl and Peggy is making the punch.*

***Membership Committee; Chair: Jane Park; Liaison: Amanda Piburn***

*No report submitted.*

***Religious Exploration Committee; Chair: Amy Weisberg; Liaison: Jan Mullins***

*Religious Education: Amy Weisburg reported that the nursery has a lot of children. And we also have a number of middle school kids who need programing. The RE committee is meeting this week. Winky is willing to help in the nursery.*

*The issue of Lisa's pay came up and is intertwined with the fact that Lisa has not been able to take off as much as she is supposed to. RE is meeting Thursday and Amy will speak about this hours/pay issue.*

***Religious Services Committee; Brian O'Connell Chair; Liaison: Winky Sweet***

- See attached Calendar: this committee meets first Sunday 3<sup>rd</sup> hour.
- We have speakers lined up through Oct
- Gradually making changes to our Sunday Morning Service Structure. Announcements now are made by the service leader. Changes to Joys, Milestones and Concerns are being explored.

***Endowment Committee: Chair Judy Byrne Riley; Liaison: Josh***

No report submitted: the committee is meeting August 26, 3<sup>rd</sup> hour. A new chair needs to be elected. Rece is willing to be on this committee. JOSH WILL REACH OUT TO HER TO SEE IF SHE IS STILL INTERESTED

Endowment members:

Interim member, John Holt – for position ending in 2021

Interim member, Josh Ashley – for position ending in 2022

Judy Byrne Riley: Term ends in 2018

Stiles Thompson: Term ends in 2019

Interim member Karen Lauer: Term ends in 2020

## AD HOC COMMITTEE REPORTS:

### **Growth Team:**

No report this month. Next meeting will be Friday, Aug 24 at UUFEF at 6:00.

### **Bylaws Committee:**

Members Julie Winfree and John Holt, have asked Brian O'Connell to join. The committee plans to have changes prepared in time for the October congregational meeting. (October 28<sup>th</sup>)

### **Nominating committee:**

Chaired by Josh Ashley and composed of Winky Sweet and Sandi Fowler. This committee is hoping to meet Thursday, August 24.

## CALENDAR UPDATE

<http://www.uufec.com/wordpress/calendar/uufec-calendar/>

Our Calendar highlights and helps coordinate upcoming UUFEF events. Currently listed on the calendar are CODA meetings every Thurs night; Dinner Theatre; some 2<sup>nd</sup> hour activities; First Thurs potlucks; and the Board meetings. Gil will send out announcement to all chairs about utilizing the calendar when planning events and use of [Announce@uufec.com](mailto:Announce@uufec.com) when doing communications to the entire congregation. Gil will send out announcements to the committee chairs to have regular meetings if possible, and to post them on the calendar.)

We agreed to change the First Thursday Potluck to First Wednesday.

## OLD BUSINESS

One Hopeful Place

*Last visit, we elected decided to change support from FWB S&C to One Hopeful Place.*

#### **October Congregational Meeting**

Planned for Oct 28. Need to announce the agenda one week in advance, so at least by October 21.

## **NEW BUSINESS**

#### **Use of UUFEF Address for Congregant**

John Holt presented information that this individual will use a relative's address instead of UUFEF

We would like to join the Chamber of Commerce. Doak will attend for us. John moved that we officially join. Amanda seconded and the board approved.

**Next Board Meeting: Sep 24, 6:32 PM (4<sup>th</sup> Monday)**